

## **Downtown Menomonie Open Market Rules and Regulations (2003)**

1. It is the responsibility of every vendor to know if they are required to collect and remit Wisconsin Sales Tax.
2. Out of state retailers or any other vendors who are not regularly engaged in selling at retail and who do not have a permanent place of business must collect and remit sales tax on a non-permit basis. (Contact the Wisconsin Department of Revenue at 608-266-2776 for more information.)
3. Individual vendors are responsible for obtaining all licenses and or permits required by the Dunn County Public Health Department and the State of Wisconsin. Copies of all licenses or permits must be on file with West CAP prior to selling at the Downtown Farmers Market.
4. West CAP reserves the right to refuse acceptance of any vendor or item that is not in keeping with the rules or quality of the Downtown Menomonie Farmers Market.
5. Vendors selling Wisconsin homegrown or homemade products will receive first preference.
6. Parking lot vendors are allowed one vehicle only per stall, as space permits no exceptions. No vehicle may extend beyond the given stall area. All other vehicles must be removed from the immediate Market premises. Sidewalk vendors will not be allowed to sell from vehicles.
7. Vendors must furnish their own tables, chairs, brooms, dustpans and garbage removal.
8. Vendors are responsible for cleaning their stalls at the end of each Market Day; garbage must be removed from the Market. Garbage may NOT be placed in any City trash bin. Failure to meet these standards is a rule violation. If a stall is left dirty, a \$30.00 fine will be assessed and must be paid before the vendor will be allowed to participate in the Market again.
9. Respect other vendors and Downtown Menomonie Open Market customers. Profanity, yelling and / or heckling will not be tolerated.
10. Vendors may not sublet space. West CAP retains the right to approve and facilitate all arrangements pertaining to subletting space.
11. No Show: If a vendor fails to attend as scheduled more than two times in a season, without prior arrangement, his/her space will be forfeited and no refund will be made.

West CAP Farmers Market Coordinator will enforce all rules and regulations. Disregard for any Market rules will cause action to be taken. West CAP retains the right to prohibit a vendor from participating in the Market, without a refund if rules are broken.